

**University of Southampton - Travel, Expenses and Purchasing Card Expenditure - Financial Year 2019/20 Qtr 1**

**Notes for the publication of travel, expenses and purchasing card expenditure for members of the University Executive Board**

The data includes:

- Expense claims
- Travel related payments against purchase orders or contracted supplier systems
- Purchasing card payments made either directly by or on behalf of the member of UEB

**President and Vice-Chancellor - Professor Mark E Smith**

**Travel and Expenses**

Date	Expense Type	Narrative	Amount	Research / externally funded
16/09/2019	Travel - Staff International Air Fares	2019-11-05-LONDON HEATHROW APT / SINGAPORE CHANGI APT - refund for £339 from Qantas in next report	3,722.02	
30/09/2019	Travel - Subsistence International	2019-11-06-SINGAPORE PARK AVENUE ROCHESTER 2 nights	427.78	
30/09/2019	Travel - Staff UK Public Transport	2019-10-10-LONDON TERMINALS-EVOLVI RAIL TICKET	87.30	Yes
30/09/2019	Travel - Subsistence UK	2019-10-07-LEEDS-QUEBECS THE LEEDS TOWN HOUSE 1 night	117.30	Yes
30/09/2019	Travel - Staff UK Public Transport	2019-10-07-LEEDS.-EVOLVI RAIL TICKET	71.00	Yes
30/09/2019	Travel - Staff UK Public Transport	2019-10-08-SOUTHAMPTON AIRPORT-EVOLVI RAIL TICKET	25.30	Yes
30/09/2019	Travel - Staff UK Public Transport	2019-10-08-LONDON KINGS CROSS-EVOLVI RAIL TICKET	24.00	Yes
30/09/2019	Travel - Staff UK Public Transport	2019-10-03-LONDON TERMINALS-EVOLVI RAIL TICKET for Santander VC Reception	42.10	
30/09/2019	Travel - Staff UK Public Transport	2019-10-07-LONDON TERMINALS-EVOLVI RAIL TICKET	13.00	Yes
30/09/2019	Travel - Subsistence International	2019-11-11-SAN DIEGO-EMBASSY SUITES LA JOLLA 2 nights	539.36	
30/09/2019	Travel - Subsistence International	2019-11-13-ROCHESTER-HILTON GARDEN INN ROCHESTER UNIVERSITY 1 night	265.07	
15/10/2019	Travel - Staff International Air Fares	2019-11-11-LONDON/SAN DIEGO LINDBERGH/JFK/LONDON-BRITISH AIRWAYS	3,410.97	
23/10/2019	Travel - Staff International Air Fares	2019-11-13-SAN DIEGO LINDBERGH FIELD/ROCHESTER-DELTA	168.90	
23/10/2019	Travel - Staff International Air Fares	2019-11-14-ROCHESTER/NEW YORK J F KENNEDY INT'L-UNITED AIRLIN	108.80	
23/10/2019	Travel - Subsistence International	2019-11-14-NEW YORK-BEST WESTERN BOWERY HANBEE HTL 2 night	430.85	
21/10/2019	Travel - Staff UK Public Transport	2019-10-31-LONDON TERMINALS-EVOLVI RAIL TICKET for Russell Group Board & Dinner	42.10	
			<b>9,495.85</b>	

**Purchasing Card Transactions**

Date	Purchasing card expenditure	Narrative	Amount	Research / externally funded
		No purchasing card expenditure during this period		
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University of Southampton - Travel, Expenses and Purchasing Card Expenditure - Financial Year 2019/20 Qtr 1

Vice-President (Research and Enterprise) - Professor Mark Spearing

Travel and Expenses

Date	Expense Type	Narrative	Amount	Research / externally funded
27/06/2019	Travel - Staff UK Public Transport	Taxi home from Airport Parkway station following a Russell Group Board meeting in London on 27/06/19	10.50	
03/07/2019	Travel - Staff UK Public Transport	Taxi home from Airport Parkway station following networking event with business partner in London on 03/07/19	11.50	
11/07/2019	Travel - Staff UK Public Transport	Taxi to Kutis Restaurant from Central station to host dinner meeting with Research partner, Southampton on 11/07/19	6.00	
15/08/2019	Supplies & Services - Hospitality	Dinner meeting (agenda attached) with research partner at Gatehouse 1833 / External party: MB (University of Auckland) / Internal staff - SS/MM/IS/DB	120.00	
30/04/2019	Travel - Staff UK Public Transport	24/4 UoS to Parkway station	7.30	
31/07/2019	Travel - Staff UK Public Transport	11/7 Kuti's to Home, 22/7 Home to VC's House, 25/7 Home to Ageas Bowl, 26/7 Home to VC's House	34.60	
15/08/2019	Travel - Staff International Air Fares	2019-09-02-SINGAPORE CHANGI APT-BRITISH AIRWAYS	4,092.52	
15/08/2019	Travel - Staff UK Public Transport	2019-05-16-LONDON TERMINALS-EVOLVI RAIL TICKET	-31.10	
31/08/2019	Travel - Staff International Air Fares	2019-10-21-SINGAPORE CHANGI APT-SINGAPORE AIRLINES, Singapore National Research Foundation	4,420.22	Yes
31/08/2019	Travel - Staff UK Public Transport	16/8 Highfield to NOCS, 20/8 Home to Winchester, 20/8 Winchester to Hotel Ibis	25.00	
15/09/2019	Travel - Staff UK Public Transport	2019-09-10-LONDON TERMINALS-EVOLVI RAIL TICKET	42.10	
15/09/2019	Travel - Staff UK Public Transport	2019-09-12-LONDON TERMINALS-EVOLVI RAIL TICKET	88.30	
15/09/2019	Travel - Staff UK Public Transport	2019-09-11-LONDON TERMINALS-EVOLVI RAIL TICKET	42.10	
15/09/2019	Travel - Subsistence International	2019-09-03-SINGAPORE TOWN-ORCHARD HOTEL SINGAPORE	195.61	
30/09/2019	Travel - Staff UK Public Transport	11/9 UoS to Central station, 12/9 Home to Central station, 19/9 Leonardo Royal Hotel to Home	35.60	
30/09/2019	Travel - Staff UK Public Transport	2019-10-03-READING STATIONS-EVOLVI RAIL TICKET	31.50	
30/09/2019	Travel - Staff UK Public Transport	2019-09-25-LONDON TERMINALS-EVOLVI RAIL TICKET	42.10	
15/10/2019	Travel - Staff UK Public Transport	2019-10-16-LONDON TERMINALS-EVOLVI RAIL TICKET	48.60	
			<b>9,222.45</b>	

Purchasing Card Transactions

Date	Purchasing card expenditure	Narrative	Amount	Research / externally funded
		No purchasing card expenditure during this period		
			<b>0.00</b>	

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Vice-President (Education) - Professor Alex Neill

Travel and Expenses

Date	Expense Type	Narrative	Amount	Research / externally funded
15/08/2019	Travel - Staff UK Public Transport	2019-06-05-LONDON TERMINALS-EVOLVI RAIL TICKET (refund)	-37.00	
31/08/2019	Travel - Staff International Air Fares	2019-10-07-PHOENIX SKY HARBOR INT'L APT-BRITISH AIRWAYS	5,093.62	
30/09/2019	Travel - Staff UK Public Transport	2019-10-03-CAMBRIDGE-EVOLVI RAIL TICKET	58.50	
30/09/2019	Travel - Staff UK Public Transport	2019-10-04-SOUTHAMPTON CENTRAL-EVOLVI RAIL TICKET	58.50	
			<b>5,173.62</b>	

Purchasing Card Transactions

Date	Purchasing card expenditure	Narrative	Amount	Research / externally funded
02/08/2019	Conference Registration Fees - UK	02/08/2019 Russell Group DVC Network Meeting (19-20 September 2019, in Sheffield) - Registration Fee	275.00	
			<b>275.00</b>	

**University of Southampton - Travel, Expenses and Purchasing Card Expenditure - Financial Year 2019/20 Qtr 1**

**Vice-President (International) - Winnie Eley**

**Travel and Expenses**

<b>Date</b>	<b>Expense Type</b>	<b>Narrative</b>	<b>Amount</b>	<b>Research / externally funded</b>
12/06/2019	Travel - Staff UK Public Transport	12/06/19 - London taxi from hotel to EduData Summit event	17.00	
30/09/2019	Travel - Staff International Air Fares	2019-07-29-SINGAPORE CHANGI APT-BRITISH AIRWAYS (refund)	-232.82	
			<b>- 215.82</b>	

**Purchasing Card Transactions**

<b>Date</b>	<b>Purchasing card expenditure</b>	<b>Narrative</b>	<b>Amount</b>	<b>Research / externally funded</b>
22/06/2019	Travel - Staff International Public Transport	Airport transfer to Hangzhou hotel	115.49	
			<b>115.49</b>	

University of Southampton - Travel, Expenses and Purchasing Card Expenditure - Financial Year 2019/20 Qtr 1

Chief Operating Officer - Ian Dunn

Travel and Expenses

Date	Expense Type	Narrative	Amount	Research / externally funded
15/10/2019	Travel - Staff UK Public Transport	2019-10-22-ZONE R1256 ZONESB-EVOLVI RAIL TICKET	80.00	
			<b>80.00</b>	

Purchasing Card Transactions

Date	Purchasing card expenditure	Narrative	Amount	Research / externally funded
	Does not have purchasing card			
			<b>0.00</b>	

University of Southampton - Travel, Expenses and Purchasing Card Expenditure - Financial Year 2019/20 Qtr 1

Interim Chief Operating Office - Richard Middleton

Travel and Expenses

Date	Expense Type	Narrative	Amount	Research / externally funded
		No travel and expenses during this period		
			0.00	

Purchasing Card Transactions

Date	Purchasing card expenditure	Narrative	Amount	Research / externally funded
		No purchasing card expenditure during this period		
			0.00	

University of Southampton - Travel, Expenses and Purchasing Card Expenditure - Financial Year 2019/20 Qtr 1

Dean of Faculty, Arts and Humanities - Professor Paul Whittaker

Travel and Expenses

Date	Expense Type	Narrative	Amount	Research / externally funded
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No travel and expenses during this period

0.00

Purchasing Card Transactions

Date	Purchasing card expenditure	Narrative	Amount	Research / externally funded
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No purchasing card expenditure during this period

0.00

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Dean of Faculty, Medicine - Professor Diana Eccles

Travel and Expenses

Date	Expense Type	Narrative	Amount	Research / externally funded
15/09/2019	Travel - Staff UK Air Fares	2019-09-26-GUERNSEY-FLYBE.COM	113.69	
			<b>113.69</b>	

Purchasing Card Transactions

Date	Purchasing card expenditure	Narrative	Amount	Research / externally funded
		No purchasing card expenditure during this period		
			<b>0.00</b>	



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Dean of Faculty, Environmental and Life Sciences - Professor Rachel Mills

Travel and Expenses

Date	Expense Type	Narrative	Amount	Research / externally funded
15/08/2019	Travel - Staff International Air Fares	2019-09-06-AMSTERDAM-FLYBE.COM, University of Utrecht	224.47	Yes
31/08/2019	Travel - Staff UK Public Transport	2019-09-03-ZONE R1256 ZONESB-EVOLVI RAIL TICKET	94.60	
30/09/2019	Travel - Staff UK Public Transport	2019-09-26-ZONE R1256 ZONESB-EVOLVI RAIL TICKET	58.10	
			<b>377.17</b>	

Purchasing Card Transactions

Date	Purchasing card expenditure	Narrative	Amount	Research / externally funded
	No purchasing card expenditure during this period			
			<b>0.00</b>	

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Dean of Faculty, Engineering and Physical Sciences - Professor Bashir M Al-Hashimi

Travel and Expenses

Date	Expense Type	Narrative	Amount	Research / externally funded
29/07/2019	Travel - Subsistence UK	Lunch costs incurred whilst visiting Imperial College to discuss research collaboration.	10.14	
29/07/2019	Travel - Subsistence UK	Refreshment cost incurred whilst in London for research collaboration discussion at Imperial College.	2.75	
30/07/2019	Miscellaneous Expend	Due to changed travel plans on 30/07, single rail travel ticket from London Waterloo to Soton after attending UKESF Board meeting.	44.00	
19/08/2019	Supplies & Services - Hospitality	Network mtg with Prof. JH from Uni of Edinburgh. Discussing CS Review at Soton and future plans.	48.35	
05/09/2019	Travel - Subsistence UK	Expenses incurred whilst representing UoS at RAEng 'This is Engineering' campaign launch in London on 05 September.	5.50	
15/09/2019	Travel - Staff UK Public Transport	2019-09-16-LONDON TERMINALS-EVOLVI RAIL TICKET, RAEng post Global Challenges Summit	48.60	
			<b>159.34</b>	

Purchasing Card Transactions

Date	Purchasing card expenditure	Narrative	Amount	Research / externally funded
		No purchasing card expenditure during this period		
			-	

University of Southampton - Travel, Expenses and Purchasing Card Expenditure - Financial Year 2019/20 Qtr 1

Dean of Faculty, Social Sciences - Professor Jane Falkingham

Travel and Expenses

Date	Expense Type	Narrative	Amount	Research / externally funded
31/08/2019	Travel - Staff International Public Transport	2019-01-26-MUMBAI-COX AND KINGS	85.00	
15/09/2019	Travel - Staff International Air Fares	2019-08-31-DELHI-BRITISH AIRWAYS	95.40	
30/09/2019	Travel - Staff UK Public Transport	2019-09-26-ZONE R1256 ZONESB-EVOLVI RAIL TICKET	58.10	
30/09/2019	Travel - Staff UK Public Transport	2019-09-26-ZONE R1256 ZONESB-EVOLVI RAIL TICKET	94.60	
15/10/2019	Travel - Staff UK Public Transport	2019-10-02-ZONE R1256 ZONESB-EVOLVI RAIL TICKET	38.70	
15/10/2019	Travel - Subsistence UK	2019-10-02-LONDON-HUB BY PREMIER INN COVENT GARDEN	195.80	
15/10/2019	Travel - Staff International Air Fares	2019-12-15-DELHI-BRITISH AIRWAYS	3,514.42	
			<b>4,082.02</b>	

Purchasing Card Transactions

Date	Purchasing card expenditure	Narrative	Amount	Research / externally funded
21/07/2019	Supplies & Services - Hospitality	Dinner with SP (UoS) and Prof R, AS, SK from GRD College of Science and GRD Institute of Commere and Management in Coimbatore	10.00	
21/07/2019	Supplies & Services - Hospitality	Dinner with SP (UoS) and Prof R, AS, SK from GRD College of Science and GRD Institute of Commere and Management in Coimbatore	107.35	
21/07/2019	Supplies & Services - External Agencies	India Visa for JF to attend British Council organised mission in Sept 2019	84.42	
09/09/2019	Halls & Catering Supplies - Food	Refreshments for the BSPS 2019 Poster Session in Cardiff 9-11/9/19	98.00	Yes
			<b>299.77</b>	

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Executive Director of Human Resources - Anne-Marie Sitton

Travel and Expenses

Date	Expense Type	Narrative	Amount	Research / externally funded
30/09/2019	Travel - Staff UK Public Transport	2019-09-30-ZONE R1256 ZONESB-EVOLVI RAIL TICKET	58.10	
			<b>58.10</b>	

Purchasing Card Transactions

Date	Purchasing card expenditure	Narrative	Amount	Research / externally funded
	Does not have purchasing card			
			<b>0.00</b>	

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Executive Director of Finance and Planning - Sarah Pook

Travel and Expenses

Date	Expense Type	Narrative	Amount	Research / externally funded
30/09/2019	Travel - Staff UK Public Transport	2019-09-26-ZONE R1256 ZONESB-EVOLVI RAIL TICKET	58.10	
			<b>58.10</b>	

Purchasing Card Transactions

Date	Purchasing card expenditure	Narrative	Amount	Research / externally funded
	Does not have purchasing card			
			<b>0.00</b>	